

Chancellor's CABINET HIGHLIGHTS



This is a publication of the Contra Costa Community College District Chancellor's Office
Dr. Helen Benjamin, Chancellor

Members of the Chancellor's Cabinet: *Helen Benjamin*, Chancellor; *Peter García*, President, DVC; *Eugene Huff*, Executive Vice Chancellor, Administrative Services; *Robert Kratochvil*, President, LMC; *Tim Leong*, Director, Communications and Community Relations; *Mojdeh Mehdizadeh*, Executive Vice Chancellor, Education and Technology; *Sally Montemayor Lenz*, Associate Vice Chancellor, Educational Services; *Jonah Nicholas*, Associate Vice Chancellor/Chief Financial Officer, *Denise Noldon*, President, CCC; *Ray Pyle*, Chief Facilities Planner *Dio Shipp*, Associate Vice Chancellor/Chief Human Resources Officer

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Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

St. Mary's College President

President James A. Donahue, along with Provost Beth Dobkin and Vice Provost Hernan Bucheli, visited with the Cabinet to discuss partnership opportunities with the District.

Mandated Reporter Training

Cabinet heard a recommendation from Human Resources to implement mandated reporter training. Consensus was reached to make this training mandatory for all managers and supervisors, and agreed to consider making this training mandatory for all other District employees in the future.

Revised/New Policies and Procedures

The following policies and procedures received final Cabinet approval.

Number	Title
Bus 3.22	Budget Transfer Instructions for Organizational Units
HR 2030.11	Participation in the Academic/Classified Management Evaluation Process (Delete)
HR 2040.02	Recruitment of a Replacement for an Academic Manager on Sabbatical Leave
HR 2040.04	Interruption or Termination of Vacation Leave for Academic Managers
HR 2060.14	Placement on Academic/Classified Management Salary Schedule
HR 2060.15	Longevity Pay for Academic Managers

The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.

HR 2060.17	Base Dates for Academic Manager Step Increments
HR 3030.04	Recruitment of a Replacement for a Classified Manager on Sabbatical Leave
HR 3040.04	Classified Management Employee Orientation (delete)
HR 3040.05	Classified Management Training and Development Program
HR 3070.04	Summer 4-10 Work Schedule (delete)
HR 3080.03	Classified Management, Supervisory, and Confidential Employee Performance Evaluation
HR 3090.06	Extended Sick Leave Requirements for Managers and Classified Employees
HR 3200.03	Temporary Reassignment of a Confidential or Classified Management/Supervisory Employee to a Higher Classification
HR 3200.14	Placement on Academic/Classified Management Salary Schedule